

VIQ



NetScribe

Fast, cost-effective transcription

Transcription costs you time and money. First, you copy the audio to CD or tape, then send the CD/tape to the transcription agency by courier and wait for the transcript to come back. If your courthouse requires daily copy, you may have a stenographer making real-time notes that have to be edited later that night.

There is a better way. The NetScribe transcription utility allows clients and transcriptionists to easily and securely distribute digital audio and documents instantly, without courier costs.



How does it work?

The NetScribe process is simple, fast, and cost-effective. First, you record your audio using any of VIQ's easy to operate recording solutions. Next, using a few simple commands, you move the recorded audio to the VIQ NetScribe server using your Internet connection.

Your authorized transcriptionists download the audio from the server and transcribe the audio using their word processing program. When the transcription is done, a simple command returns the completed transcript to you in electronic format.

NetScribe

With NetScribe, you can have your transcriptionists working together in an office or have them work from a remote location such as their own home. If you don't currently have dedicated transcriptionists, VIQ can provide a list of transcription agencies already using the NetScribe solution.

When timeliness is an issue, the audio can be broken into segments and parsed out to multiple transcriptionists at the same time. The partial transcripts are then edited and compiled into the final transcript. The transcription process can even begin while the audio is still being recorded!

NetScribe Advantages

- Eliminates the cost, time, and uncertainty of dealing with couriers
- Provides instant access to audio for transcriptionists, allowing faster turnaround times including near-real time
- VIQ's high-performance server provides fast, secure transfer over the Internet and reliable 24/7 access
- Uses easy point-and-click interface and color-coded screens to monitor the progress of each transcript
- Searchable interface lets users easily filter and sort stored audio
- Keeps track of what transcripts have been downloaded, printed, and deleted for easy management
- Strict security rules means your audio can only be accessed by the transcriptionists you specify
- Can deliver audio in customizable "takes" so multiple transcriptionists in multiple locations can be working on the same job at once
- Option to customize your own transcription process and document templates

Why choose NetScribe?

It's easy... Audio and transcripts are shared between you and your transcriptionists with just a few clicks of the mouse!

It's efficient... The complete electronic process means no more time and money wasted on couriers.

It's fast... Multiple transcriptionists can be working on the same transcript, even while the audio is still being recorded.

It's reliable... NetScribe's top-tier data center guarantees network performance and availability.

It's secure... The NetScribe process is secured from end to end, ensuring privacy and confidentiality.



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Specifications

Audio Capture

NetScribe works with a range of VIQ digital recording solutions.

- RecordIAB
- CourtFLOW
- Encompass
- Encompass Server

NetScribe Server

The secure, reliable NetScribe server means superior performance and dependability.

- Located in the Q9 data center, connected to more than 24 major peers and more than 69 minor peers, providing 100% uptime, availability, and redundancy
- Deployed on a mixed secured network environment, based on Windows and UNIX, according to industry standards for encrypted communication (Secure Socket Layer)
- Protected by a redundant firewall system
- Secured Internet Information Server (IIS) as front-end and secured Microsoft SQL database as back-end
- Monitored 100% by server software, VIQ, and Q9 support teams
- Hardware redundancy provided by Dell hardware
- Data protection provided by Veritas Solution
- Uses HTTP protocol - ISAPI running on Windows 2000 Server
- Built on a tried and true web server platform (IIS) that includes industry-standard support for server-side SSL
- Uses secure logins and passwords for user authentication

System Requirements – Audio Capture

- VIQ's RecordIAB, CourtFLOW, Encompass or Encompass Server solutions
- High-speed Internet connection (cable, DSL)

System Requirements – Transcription

- Pentium 3 or higher processor
- Minimum 128 Megabytes of RAM
- Windows XP Pro
- Display resolution of 1024 x 768 pixels and a 16-bit color depth or greater
- High-speed Internet connection (cable, DSL)
- Sound Blaster or compatible sound card for playback
- USB footpedal for transcription (optional)